

Time : 30 minutes

MRSPTU, Bathinda

Post: Library Assistant (Subject Knowledge)

1. Who has developed NDLI Project?
A. IIT Delhi B. IIT Kanpur C. IIT Kharangpur D. IIT Mumbai
2. DRM is solution for prevent of:
A. Unauthorised Access B. Authorised Access
C. Copyrights D. Digital Management
3. How many Indian languages available in NDLI?
A. 12 B. 15 C. 14 D. 10
4. E-Shodhsindhu is a:
A. Digital Library B. Consortium C. Software D. Content Management Software
5. Indexing and Abstracting Periodicals fall under which source of information:
A. Primary B. Secondary C. Quaternary D. Tertiary
6. Which one of the following fall under the category of Union Catalogue:
A. British Books in Print B. Press in India C. New Serial Tides D. NUCSSI
7. Which one of the following is available on CDROM?
A. NUCSSI B. Indian Science Abstracts C. Index India D. INSDOC List
8. The Publisher of 'Books in Print' is:
A. H.W.Wilson B. R.R. Bowker C. Europe D. Whitaker
9. How many learning resources available in National Digital Library of India?
A. More than 8.5 and less than 9.5 B. More than 7.5 and less than 8.5
C. More than 9.5 and less than 10.5 D. More than 6.5 and less than 7.5
10. The author of Subject approach to information is:
A. D.J. Foskett B. D.W. Langridge C. B.C.Vicekery D. A.C. Foskett
11. In DDC, if two areas is to be represented in the class number, both are used by using:
A. 09 B. 0 C. 099 D. 00

12. Subject arrangement of documents is known as:
- A. Literary warrant B. Filiatory sequence
C. Alphabetical sequence D. Classified- Alphabetical sequence
13. Which classification scheme does not enumerate compound subjects?
- A. DDC B. CC C. DC D. LC
14. What are various types of the inner forms of the catalogue?
- A. Dictionary B. Classified C. Alphabetico-classed D. All of these
15. What is full form of CIP?
- A. Cataloguing in Publication B. Cataloguing, Indexing and Promotion
C. Classification in Publication D. Cataloguing in the Past
16. CCF was developed and distributed by:
- A. FID B. IFCA C. UNESCO D. ICSU
17. What is called the rows of shelves in the library?
- A. Stack B. Tiers C. Almirah D. Shelves row
18. What does IAEA Stand for:
- A. International Academy of Engineering Abstracts
B. International Atomic Energy Academy
C. Indian Academy of Engineering
D. Information Access in Engineering Abstracts
19. DELNET is providing a Current Awareness Service, What is its name?
- A. LISTSERV B. SERVANT C. SERVLIST D. DELSERV
20. What is MEDLARS?
- A. An information system B. In information service
B. Information retrieval system D. Medium of information storage
21. An alerting Service in the digital environment is offered through:
- (i) RSS feed (ii) E-mail (iii) Blogs (iv) Bulletin Board
- A. (i), (iii) are correct B. (ii), (iii), (iv) are correct
C. (i), (ii), (iii) are correct D. (i), (ii), (iv) are correct

22. Which one of the following data bases has not originated from USA?
A. BIOSIS B. MERLARS C. Chemical Abstracts D. INSPEC
23. American Library Association established in the year:
A. 1876 B. 1904 C. 1925 D. 1936
24. Raja Ram Mohan Roy Library Foundation was set up by Govt. of India in 1972 under the department of:
A. Education B. Social Welfare C. Culture D. Rural Development
25. The first Library Act enacted in India was in the year:
A. 1947 B. 1948 C. 1960 D. 1962
26. The Delivery of Books and Newspapers Act was passed by Govt. of India in the year:
A. 1950 B. 1954 C. 1960 D. 1967
27. National Medical Library of India is located at:
A. Mumbai B. New Delhi C. Kolkata D. Chennai
28. The committee which described the library is the heart of all university work is:
A. Kothari B. Ranganathan C. Radha Krishnan D. Chattopadhyaya
29. Grey Literature generally refers to:
A. Commercial Publications B. Private Publications
C. Govt. Publications D. Unpublished Documents
30. Lexicography is the art and science of Preparing:
A. Encyclopaedias B. Biographical Source C. Dictionaries D. Directories
31. IISN is connected with:
A. Books B. Indexes C. Serials D. Conference Proceeding
32. SAARC Documentation Centre was established at:
A. Decca B. New Delhi C. Kathmandu D. Karachi
33. Cooperative Online Serial Programme (CONSE) is being operated by:
A. ERIC B. BLAISE C. OCLC D. NTIS

34. Which is called the International Information Format for exchanging information of cataloguing?
- A. MARC B. UNIMARC C. ISBD D. CCF
35. The structure of CCF is based on:
- A. ISO 99 B. ISO 2000 C. ISO2709 D. None of these
36. Which one of the following is an odd one in the group?
- A. INFLIBNET B. OCLC C. DELNET D. MEDLARS
37. ASLIB was established in the years:
- A. 1910 B. 1924 C. 1949 D. 1954
38. Which software is an open source software?
- A. Alice for Window B. Soul C. Koha D. e-Granthalaya
39. Who was the chairman of National Policy Committee?
- A. Dr. S.R. Ranganathan B. Prof. D.P. Chattopadhyaya
C. Dr. D.S. Kothari D. Prof. K. Kautila
40. Who developed the term information society?
- A. Ranganathan B. Beesman C. J. Martin D. J.H. Shera

Library Assistant (Computing Skills & General Awareness
about Computer)

41. A features that displays only the data in column (s) according to specified criteria
a) Formula b) Sorting c) Filtering d) Pivot
42. Statistical calculations and preparation of tables and graphs can be done using
a) Adobe Photoshop b) Excel c) Notepad d) Power Point
43. The slide that is used to introduce a topic and set the tone for the presentation is called the
a) Title slide b) Bullet slide c) Table slide d) Graph slide
44. Special effects used to introduce slides in a presentation are called
a) Present animations b) Transitions
c) Custom animations d. Effects
45. _____ is a presentation program.
a) U-torrent b) Mozilla Firefox c) MS PowerPoint d) Slide Panel
46. A feature of MS Office that saves the document automatically after certain interval is called
a) Save b) Save As c) Auto Save d) Backup
47. Software Testing with real data in real environment is known as
a) Alpha testing b) Beta testing. c) regression testing. d.) All of the above.
48. The facilities available in the internet are
1) Electronic mail 2) Remote login 3) File transfer 4) Word processing
a) i, ii b) i, ii, iii c) i, ii, iv d) ii, iii and iv
49. Word has a list of predefined typing, spelling, capitalization, and grammar errors that _____ can detect and correct.
a) AutoEntry b) AutoCorrect c) AutoAdd d) AutoSpell
50. Word includes a series of predefined graphics called _____ that can be inserted into a Word document.
a) Clip art b) Hyperlinks c) Captions d) Bookmarks
51. Communication using a modulated carrier to apply a data signal to a transmission medium in analog form is
a) Broad band networking b) Base band networking
c) Local area network d) Modem
52. Microsoft Word, Microsoft Excel, and Microsoft PowerPoint are the part of
a) Microsoft Office Suite b) Microsoft Windows
c) Mac OS X d) None of these

67. A light sensitive device that converts drawing, printed text or other images into digital form is:-

- a.) Keyboard b) Plotter c) Scanner d) OMR

68. In order to tell Excel that we are entering a formula in cell, we must begin with an operator such as:-

- a) \$ b) @ c) () d) =

69. In how many generations, computers can be classified?-

- a) 3 b) 4 c) 5 d) 6

70. GUI stands for:-

- a) Graph Use Interface b) Graphical Universal Interface
c) Graphical User Interface d) Graphical Unique Interface

71. An error is also known as:-

- a) Bug b) Debug c) Cursor d) Icon

72. Microsoft Word is an example of:-

- a) An operating system b) Processing Device
c) Application Software d) An Input Device

73. The 0 and 1 in the binary numbering system are called Binary Digits or:-

- a) Bytes b) Kilobytes c) Decimal bytes d) Bits

74. Operating System is type of _____ software:-

- a) Communication b) Application c) System d) Word Processing Software

75. Computer Monitor is also known as :

- a) DVU b) UVD c) VDU d) CCTV

76. Text-styling feature of MS word is

- a. WordColor b. WordFont c. WordArt d. WordFill

77. Full form of URL is?

- a) Uniform Resource Locator b) Uniform Resource Link
c) Uniform Registered Link d) Unified Resource Link

78. WAN stands for:-

- a) Wap Area Network b) Wide Area Network
c) Wide Array Net d) Wireless Area Network

79. The base of octal number is:-

- a) 5 b) 6 c) 8 d) 2

80. In which layout, the margin of the page is displayed in MS Word –

- a. Outline layout b. Web layout c. Normal layout d. Print layout